

myVeeva FOR PATIENTS

Getting Started

Hello and Welcome!

Are you considering joining a clinical trial? If so, you'll need to send some information to your study team.

MyVeeva for Patients can help with that! You can use our app to do the following tasks from wherever is convenient for you:

- Sign consent forms
- Answer surveys
- Join video visits

All of the information we collect is kept confidential and can only be seen by your study team.

You can also use our app 24/7 to keep track of upcoming visits and completed tasks.

To Dos

Managing your study tasks can be hard, so we put everything you need to do in one place. The To Do tab shows you all of your to dos in three sections:



- **Today:** All of the forms, surveys, and visits that are available to use or due today. Optional As Needed surveys are also in this section.
- **Tomorrow:** All of the forms, surveys, and visits that are available or due tomorrow.
- **Upcoming Visits:** Upcoming in office visits.

To see to dos you already completed, select [View Completed](#).

Can't select a to do?



If you can't select a to do, it may not be available yet. Look at the date and time under the title to see when it will be available.


Notifications



We send email notifications when to dos are assigned and when they are due.

On a phone or tablet?

We recommend turning on push notifications so your device will remind you when to dos are due. Here's how to turn them on:

1. Open the **Account** tab.
2. Select **Settings**.
3. Select the **open** icon  next to Notifications.
4. Turn on push notifications. Use your device settings.

Sign Consent Forms

Before you can participate in a study, you probably have to sign at least one consent form.



If your study team made their forms electronic, you can sign them using this app! Here's how you can sign them:

1. **Open the To Do tab** ✓.
2. **Select the form.**

Locked form?



That means you don't have access to sign it yet. Your study team will give you a code when you can access it.

3. **Read the form.**
4. **Sign the form.** Draw your signature in the signature field, and then select **Apply**. If a form has more than one signature spot, you can select **Tap to Sign** on the others, and it adds your signature.
5. **Send the form to your study team.** Select **Submit**.

Join a Video Visit

If your study team scheduled video visits for you, you can join the visits from your device instead of in the study team's office.



If you have a video visit scheduled, here's how you can join it:

1. Open the **To Do** tab ✓.
2. Select the video visit you want to join.
3. Select **Join Meeting**.

Answer Surveys

You can answer surveys in this app from anywhere. The surveys are sent to your study team.



For larger surveys, if you start them before they are due, you can take a break and come back later to finish them before the due date.

When a new survey is added, you'll receive a notification for it in your email or app.

Here's how you can answer a survey:



1. **Open the To Do tab** ✓.
2. **Select the survey.**
3. **Select OK. The survey opens.**
4. **Answer the survey questions.**
5. **Select Submit.** Your survey answers are sent to your study team.

If you need to take a break while answering a survey, when you come back, it has **Resume** listed with it. When you select the survey, you will continue from where you stopped.

Help - I'm Stuck!

If you get stuck don't worry! You can ask your study team for help any time.



Select the **Ask for Study Help** button  in the Study tab . You can tell your study team the topic of your question and ask them to contact you by call, text, or email.

